

Campbell County Fire Department Policy

General Administration

Legislative Solicitation



900.506

PURPOSE:

The Fire Department provides a process for Fire Department employees to engage in local, state, and federal legislative solicitation and lobbying.

SCOPE:

This policy applies to all members and employees of the Campbell County Fire Department (CCFD) organization and the appointed Board.

POLICY:

- A. Employees are encouraged to explore opportunities to effectively provide input and opinions on legislative issues and to seek support from the Joint Powers Fire Board on areas that could be beneficial to the Fire Department.
- B. Employee participation in legislative lobbying during normal work hours must be approved by the Fire Chief and/or Comptroller and reviewed and approved by the Joint Powers Fire Board prior to involvement.
- C. Employees are encouraged to respond to inquiries from legislators based on whatever timeframe is deemed appropriate.
- D. Employee participation in lobbying activities should not be detrimental to the Fire Department's interests or place the employee in the position of conflicting interests.
- E. Employees have a responsibility when expressing opinions in a public forum to make clear whether the opinion is a personal one or one representing the Fire Department. Employees should not use Fire Department letterhead or the Fire Department e-mail system for the purpose of expressing personal opinions in the media or public forums or communicating with legislators or regulatory agencies except when the employee is communicating officially on behalf of the Fire Department as approved by the Fire Chief and/or Comptroller and Joint Powers Fire Board.
- F. All officials are invited to communicate with the Joint Powers Fire Board on legislative issues of mutual interest and seek support to strengthen the position.

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Sam Saunders, Chairman

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