

| | | |
|---|------------|---------------|
| Campbell County Fire Department Standard Operating Procedure | | |
| Incident Command | Duty Chief | <i>501.01</i> |

I. PURPOSE:

To define the type of incidents requiring the response of the CCFD On-Call Duty Chief.

II. SCOPE:

This procedure applies to all personnel filling the role of Duty Chief.

III. PROCEDURE:

1. The On-Call Duty Chief is a senior officer assigned to supervise operations. During weekdays this is typically a career fire officer. Evenings and weekends this is typically an Assistant Chief, Battalion Chief or Division Chief (volunteer or career).

2. Required Response by the Duty Chief:
 - 2.1. The On-Call Duty Chief will respond to the following incidents:
 - 2.1.1. Reported Structure Fires
 - 2.1.2. Major Rescue Incidents (i.e.: Extrication, High angle, confined space)
 - 2.1.3. Fire Alarm Activations
 - 2.1.4. Major Hazardous Materials Incidents
 - 2.1.5. Aircraft incidents (on or off airport)
 - 2.1.6. Explosions
 - 2.1.7. Urban interface incidents
 - 2.1.8. Multi-vehicle motor vehicle crashes
 - 2.1.9. Any incident where additional traffic control may be needed
 - 2.1.10. When requested by the responding officer on the assigned apparatus.

3. Wildland Response:
 - 3.1. The initial wildland response will be the responsibility of the officer responding on the initial attack apparatus. The Duty Chief will monitor the incident and respond, if necessary, based on the size, location and resources responding.

4. Additional Response:
 - 4.1. The On-Call Duty Chief may respond to any incident at their discretion.

 - 4.2. The On-Call Duty Chief will also respond to events not listed above in the event the Duty Crew is committed to another incident.

 - 4.3. The appropriate safety gear will be worn anytime the officer is in the hot zone.

5. Rotation:
 - 5.1. The On-Call Duty Chief will serve on a rotational basis. There will be a designated "Primary" Duty Chief and a "Secondary" (backup) Duty Chief. The Primary Duty Chief will take home the assigned vehicle (404)ⁱ. The Secondary Duty Chief will be required to pick up a vehicle from Fire Station 1 if required to respond. In the event of

| | | |
|--|-------------|--|
| Initial Approval: June 2006 Revision/Review: September 2009 | Page 1 of 2 | Don Huber, Fire Chief ORIGINAL SIGNED |
|--|-------------|--|

| | | |
|---|------------|---------------|
| Campbell County Fire Department Standard Operating Procedure | | |
| Incident Command | Duty Chief | <i>501.01</i> |

significant fire activity or special events the Secondary Duty Chief may be allowed to take the vehicle home.

5.2. The weekday, daytime Duty Chief position will be covered by a career officer, unless a volunteer officer is available. The evening and weekend Duty Chief position will be covered by volunteer and career chief officers.

6. Additional Duties:

6.1. The Duty Chief will be responsible for approving and notifying the following:

6.1.1. Additional Fire Investigators

6.1.2. Maintenance personnel for apparatus

ⁱ 404 is the primary Duty Chief vehicle as it is equipped with dual radios