

Campbell County Fire Department Policy

Support Operations

Cadet Officer Appointment
Procedures



800.06

PURPOSE:

This policy defines the procedure for appointing officers within the Campbell County Fire Department Cadet Program.

SCOPE:

This policy applies to all Cadets participating in the CCFD Cadet program.

POLICY:

- A. Cadet appointments will take place each year at the January Business Meeting.
- B. The Cadet Coordinators will appoint a Cadet Chief, Cadet Assistant Chief, and Cadet Secretary. Appointments will be made based on experience, leadership abilities, and seniority. Appointments will be announced at January Meeting by Cadet Coordinator or Liaison.
- C. Appointing procedures are as follows:
 - a. The duties and responsibilities for each office will be read by the Cadet Liaison.
 - b. The Cadet Coordinator will announce the appointed Cadet to the membership.
 - c. Each appointee will have the option to decline the appointment.
 - d. The Cadet currently holding the position will pass on any material associated with the position and the appointment becomes official.
- D. Cadet Chief, Cadet Assistant Chief, and Cadet Secretary will appoint Membership President and Squad Bosses using same criteria for their appointments.
- E. After the appointment procedures three members will be appointed to the membership Committee by the Membership President and Cadet Chief.
- F. Cadet Squad bosses will be appointed as needed to maintain Span of Control, per Incident Command System of seven personnel at max.
- G. Any Cadet Squad Boss appointee may refuse the assignment for legitimate reasons such as school or family conflicts.

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Sherwin Cater, Chairman

ORIGINAL SIGNED