

Campbell County Fire Department Standard Operating Procedure		
Apparatus/ Vehicle Operations	Transporting Civilians	<i>301.01</i>

I. PURPOSE:

To define the procedure required when transporting civilians minors and/or adults.

II. SCOPE:

This SOP applies to all Campbell County Fire Department personnel when transporting civilians and/or minors with fire department vehicles. This SOP does not apply when the person being transported is a family member/relative of the person operating the vehicle.

III. PROCEDURE:

1. When transporting civilians and/or minors the officer or operator of the vehicle shall notify the Sheriff's Office dispatcher that they are transporting a male/female minor or adult and provide the following information:
 - 1.1. Location the person is being transported from
 - 1.2. Location the person is being transported to
 - 1.3. Beginning mileage of the vehicle being used to transport
2. When the destination is reached the following information shall be provided to the Sheriff's Office dispatcher:
 - 2.1. Confirm the location where the person was dropped off.
 - 2.2. Provide ending mileage of the vehicle being used to transport

Initial Approval: May 2008 Revision/Review:	Page 1 of 1	Don Huber, Fire Chief ORIGINAL SIGNED
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